**(Draft Version #2) Minutes of Sons in Retirement, Luther Burbank Branch 17**

**BEC Meeting via In-Person and ZOOM video, Epicenter, Santa Rosa CA**

**Thursday, February 17, 2022**

**Big SIR Gordon Boultbee opened the meeting at 9:45 am.**

**Attendees: (voting members indicated by \*)**

**Present:** Big Sir Gordon Boultbee\*, Little SIR Gary Bondi\*, Treasurer Al Petrie\*, Director Ken Johnson\*, Director Tom Lubas\*, Immediate Past Big SIR George Traverso, Lunch Food Coordinator Glenn Seime, Director Bill Grafeld\*, Director Tom Lubas\*, Webmaster Dennis Mangan, Picnic Coordinator Ted Scapeccia, Director Elias Zegarra\*, Director Neil Wheeler\*. Secretary Terry Freeman\*.

**Present Via ZOOM:**  Assistant Secretary Steve Saulsbury\*

**Absent**: Asst. Treasurer John Gnam\*, Director Tom Johnson\*

**Induction of Directors:** The first order of business for Big Sir Gordon is the swearing in of the following branch members as Directors for 2022: Tom Johnson, Neil Wheeler, and Elias Zegarra.

**Approval of the Agenda**: A motion was made to approve the agenda for the current meeting. The motion was seconded and approved unanimously.

**Secretary’s** **report for January:**  A motion was made to approve January 2022 Minutes. The motion was seconded and approved unanimously.

**Treasurer’s report (January 2022 Form 28 Income and Expense Report)**: Treasurer Al Petrie explained there were numerous expenses that were paid in the month of January, of which the largest charges were related to the following: recruitment form costs ($226.00), website and domain fees (around $279.00), and an expense over revenue of $200.00 from the January luncheon based on paying the cost of lunches for nine members who did not attend the lunch. For the month, expenses were $718.00 greater than income. Motion to approve the Treasurer’s report was made by Gary Bondi; 2nd by Ken Johnson. Report approved unanimously.

Authorization to approve payment of routine expenses by the treasurer: motion by Neil Wheeler, 2nd by Alias Zegarra. Approved unanimously.

**Form #27 (Membership Report**): Per Elias Zegarra, there were 78 members in Branch 17 at the end of January 2022. Peter Lee was inducted as a new member. Motion to approve Form #27 by Tom Lubas. 2nd by Ken Johnson. Motion carried unanimously.

Little Sir Gary Bondi confirmed Form #27 and #28 were sent to State and Area Governor.

**OLD BUSINESS:**

**December Form #28 and 2021 Audit Report:** Confirmed by Treasurer Al Petrie and Little Sir Gary Bondi these forms were sent to the Area Governor.

**NEW BUSINESS:**

**Member Relations Chair:** The Board discussed the resignation of Tom Johnson as the Member Relations Chair. The Nominating Committee is putting together a list of names as possible replacements.

**New Member**: The Board received the application of Wynn Bailey as a new member. Wynn is well known by Alias and is a member of SIR #176 in Windsor. Motion to approve Wynn as a new member by Gary Bondi; 2nd by Neil Wheeler; approved unanimously.

**Luncheon No-Shows:** There was some discussion as to going back to our old policy of no-shows paying to the luncheon if they had already indicated they would be attending the lunch. Glenn wanted to see if there will be an increase in the number of members attend the upcoming luncheon now that covid restrictions have been relaxed regarding indoor gatherings. Elias mentioned that people may stop coming if they perceive the lunch charge to be punitive. Gary Bondi suggested we table this discussion until next month to see what the attendance numbers look like compared to those who said they were coming to the luncheon.

**State Board Zoom Meeting**: Per Big Sir Gordon, there were 46 participants at this Zoom meeting held on 2/10/21. The SIR State Board currently files all government forms for all the branches. The State Board also currently pays for the cost of mileage for Area Governors and Regional Directors to attend the State meetings. It was noted that there are 97 active SIR branches in California, and that an average of five branches close each year, primarily due to the lack of leadership volunteers.

**State “Branch Growth Team” Zoom Meeting**: This meeting was held on 2/15/22 and was attended by Neil Wheeler and Big Sir Gordon Boultbee. The discussions included getting new members via Facebook, You Tube, Next Door, and other social media sites. Also discussed was the possibility of expanding the activities offered by the branches. There were also discussions about how to get more active engagement with Branch members.

**Member Guidelines**: Per Gordon, the Member Guidelines document is published each year. This document notes the Branch policies, procedures, and background, as well as lists the officers, directors, and activity chairs is about to be published. Some editing remains to be completed before the electronic copy will be ready to be sent out. There have been a few changes from 2021 at the state level that will be reflected in the new edition. A paper copy will also be available to those who wish to have it in this form.

**SIR Branch Community Involvement Program**: This is new. The idea is to get SIR known in the community. One Branch has already started this program. T-shirts are printed with the SIR name and logo, and are intended to be worn by SIR members at functions they may be attending or volunteering at. We expect the t-shirts to be conversation starters about SIR with other people there who have not heard of us.

Motion to adjourn made by Tom, Second by Ken Johnson.

**Adjournment at 10:45 AM.**

Draft minutes submitted by Asst. Secretary Terry Freeman